



Rules for all Categories

Essays:

1. Essays are to be presented as a speech before a panel of Judges and audience. Essays must be no more than 1000 words
2. Each word or number in the text of the paper counts as one word. This includes student-composed text as well as quotes from primary or secondary sources.
3. The 1000-word limit does not apply to notes, the bibliography, illustration captions, and appendix material. Appendix material must be referenced in the text of the paper. Extensive supplemental materials are inappropriate. Use of appendices should be very limited and may include photographs, maps, charts, and/or graphs only.
4. Footnotes may use any standardized form.
5. A bibliography should be included that indicates the resources used in writing your paper. Bibliography should use any standardized form.
6. Citations—footnotes, endnotes, or internal documentation—are required. Citations are used to credit the sources of specific ideas as well as direct quotations.
7. Please note that an extensively annotated footnote should not be used to get around the word limit.
8. Papers must be typed or computer printed on plain, white 8.5 x 11-inch paper.
9. Pages must be numbered consecutively and double-spaced with writing on one side and in 12-point font.
10. Four copies of the paper and bibliography must be submitted prior to the contest as determined by the registration process.

Artistic Design: Art medium presentation (an art project, painting, sculpture, photography with oral presentation)

1. There is no size restriction but you must transport and set up project at the judging location.
2. Any quotes appearing on the project from individuals or written sources must be included in the bibliography.

3. The “Artistic Design” of your choosing should represent a response to one of the questions listed with the registration process.
4. A bibliography should be included that indicates the resources used to formulate your concept being displayed. Bibliography should use any standardized form.

Technical Presentation: (could include--power point, YouTube video, movie maker, etc.)

1. Presentations may not exceed ten minutes in length.
2. Timing begins when the first visual image appears and/or the first sound is heard. Audio and visual leads will be counted in the time limit.
3. Timing ends when the last visual image or sound of the presentation concludes (including credits).
4. You must provide and be able to run computers, software, and other equipment while presenting your documentary to the judges.
5. Interactive computer programs and web pages in which the audience or judges are asked to participate are not acceptable; judges are not permitted to operate any equipment.
6. Internet access may not be available.
7. All entries must be an original student production.
8. You must provide the narration, voice-over, and any dramatization.
9. You may use professional photographs, film, recorded music, etc., within your presentation. However, you must give proper credit in the credits at the end of your presentation and in your bibliography.
10. A bibliography should be included that indicates the resources used to produce your presentation. Bibliography should use any standardized form.
11. At the conclusion of the documentary, you must provide a list of acknowledgments and credits for ALL sources. These credits should be brief—not full bibliographic citations.
12. You are not required to credit individual images or video clips while the documentary is playing; that is the purpose of the credits at the end.
13. The list of credits counts toward the ten-minute time limit and should be readable by viewers.

Performance: A dramatic portrayal of your response to one of the specified questions.

1. Performances may not exceed ten minutes in length. Timing starts at the beginning of the performance following the announcement of the title and student name.

2. Use of slides, mp3 players, computers, or other media within your performance is permitted. You must provide and run all equipment and carry out any special lighting or sound effects.

Parents and students please read and sign the following:

Your signature confirms you are producing a project of your own unique design and will adhere to the rules and procedures of the contest. Please return this signature page with your completed application.

1. To qualify for the scholarship, participants must send their completed application by Thursday March 22, 2018 to Hagerstown TEA Party, PO Box 822, Hagerstown, MD 21740.
2. Projects will need to be sent to the above address or delivered by Saturday April 26, 2018 . Art projects may be delivered to a location to be designated later.
3. Participants will need to be available on the evening of Monday, May 8 , 2018, for judging and evaluation from 6-9 pm.
4. Participant finalists must attend the awards program on Monday May 8 ,2018, immediately following judging. The program will be held at the Board of Education’s Center for Educational Services on Downsville Pike, Hagerstown, MD.
5. Judges decisions will be final.

Student Signature _____ Date _____

Student Name Printed _____

Parent Signature _____ Date _____

